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**INVERCLYDE INTEGRATION JOINT BOARD – 1 NOVEMBER 2021**


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**Inverclyde Integration Joint Board**  
**Monday 1 November 2021 at 2pm**

**PRESENT:****Voting Members:**

Alan Cowan (Chair)	Greater Glasgow and Clyde NHS Board
Councillor Jim Clocherty (Vice Chair)	Inverclyde Council
Councillor Lynne Quinn	Inverclyde Council
Councillor Luciano Rebecchi	Inverclyde Council
Councillor Elizabeth Robertson	Inverclyde Council
Flavia Tudoreanu	On behalf of Simon Carr, Greater Glasgow and Clyde NHS Board
Dorothy McErlean	Greater Glasgow and Clyde NHS Board
Paula Speirs	Greater Glasgow and Clyde NHS Board

**Non-Voting Professional Advisory Members:**

Allen Stevenson	Interim Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Hector MacDonald	Clinical Director, Inverclyde Health & Social Care Partnership
Dr Chris Jones	Registered Medical Practitioner

**Non-Voting Stakeholder Representative Members:**

Diana McCrone	Staff Representative, NHS Board
Charlene Elliot	Third Sector Representative, CVS Inverclyde
Margaret Moyes	On behalf of Hamish MacLeod – Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group
Christina Boyd	Carer's Representative

**Also present:**

Vicky Pollock	Legal Services Manager, Inverclyde Council
Alan Best	Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership
Anne Malarkey	Interim Head of Homelessness, Mental Health & Drug & Alcohol Recovery Services, Inverclyde Health & Social Care Partnership
Lynn Smith	Service Manager, Children & Families, Inverclyde Health & Social Care Partnership
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Lindsay Carrick	Senior Committee Officer, Inverclyde Council
George Barbour	Corporate Communications Manager, Inverclyde Council
Karen Haldane	Executive Officer, Your Voice Inverclyde Community Care Forum

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**Chair:** Alan Cowan presided

The meeting took place via video-conference.

### 73 Apologies, Substitutions and Declarations of Interest

73

Apologies for absence were intimated on behalf of:

Simon Carr	Greater Glasgow and Clyde NHS Board (with Flavia Tudoreanu acting as proxy)
Sharon McAlees	Chief Social Worker, Inverclyde Health & Social Care Partnership
Gemma Eardley	Staff Representative, Health & Social Care Partnership
Hamish MacLeod	Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group (with Margaret Moyes acting as proxy)
Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Home

Ms Boyd declared an interest in Agenda Item 12 (Reporting by Exception – Governance of HSCP Commissioned External Organisations).

Prior to the commencement of business the Chair welcomed Ms Tudoreanu, Ms Moyes and Ms Smith to the meeting and thanked the Board for their contribution to the discussion on the National Care Service Consultation, advising that the formal response has now been collated and will be submitted. The Chair also noted that Agenda Item 7 (Inverclyde Wellbeing Service) would be considered after Agenda Item 2 (Minute of Meeting of Inverclyde Integration Joint Board of 20 September 2021) on the agenda.

### 74 Minute of Meeting of Inverclyde Integration Joint Board of 20 September 2021

74

There was submitted the Minute of the Inverclyde Integration Joint Board of 20 September 2021.

The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.

**Decided:** that the Minute be agreed.

### 75 Inverclyde Wellbeing Service

75

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the progress of the Action for Children Inverclyde Wellbeing Service Tier 2 mental health service which was established and launched in August 2020.

The report was presented by Ms Smith and noted that Inverclyde HSCP and Education Services have made a commitment to improve children and young people's mental health in Inverclyde via the Action for Children Inverclyde Wellbeing Service for 5 to 18 year olds. The report provided an overview of the main elements of the service; one-to-one counselling, counselling delivery, group work programme, single point of access (centralised referral system), key performance indicators and the next steps for Year 2. The Board welcomed the introduction of the Wellbeing Service and sought reassurance that, with the Year 1 Outcomes surpassing the initial targets set for the Service, there

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were adequate resources in place to continue this level of provision into Year 2. Ms Smith confirmed that there was funding in place for the initial planned provision for Year 2 and summarised changes to planned service provision due to the Covid pandemic, with more virtual counselling and a waiting list for face-to-face counselling. Ms Smith further noted that a second counsellor was to be employed in Year 2.

The Board sought further detail on the 77 children and young people noted at paragraph 4.3 of the report as remaining on the waiting list, and sought reassurance that they would receive access to the Service. Ms Smith provided reassurance that they would, and advised that they had expressed a preference for face-to-face counselling, that staff were maintaining contact with them, and that, with the employment of a second counsellor for Year 2, she was confident that the waiting list would be cleared.

The Board referred to the Key Performance Indicators at paragraph 4.6 of the report and 'Outcome KPIs: Reduced Tier 3/CAMHS referrals', and asked if the impact and demand on CAMHS (Children and Adolescent Mental Health Services) was being monitored. Ms Smith assured it was and provided an overview of the multi-agency referral system currently in place.

The Board enquired about services available after the age of 18 and suggested that the public should be made aware of what help is available. Mr Stevenson advised the service is working on a Digital Directory which will provide this information.

In closing discussion the Chair welcomed the introduction of the Wellbeing Service and the direction of travel.

**Decided:** that the content of the report and the progression to Year 2 of service development be noted.

Ms Smith left the meeting at this juncture.

### 76 Financial Monitoring Report 2021/22 – Period to 31 August 2021, Period 5

76

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year with a detailed report as at Period 5 to 31 August 2021.

The report was presented by Mr Given and noted that the Covid-19 pandemic had created significant additional cost pressures across the HSCP and that the figures presented included projected Covid costs offset against confirmed Covid funding. The report advised that at Period 5 there was a projected overspend of £0.522m in Social Care core budgets and that this, with the IJB financial commitments, mean that the IJB reserves are forecast to decrease in year by a net £5.872m.

Although not an item in the report, The Board asked about how the money previously used to provide respite care was used, noting that respite care provision was affected by Covid. Mr Given advised that he would look into this matter.

The Board sought reassurance that Covid costs are to be funded by the Scottish Government and Mr Given advised that he was confident they would be.

There was discussion on the Transformation Fund, with the Board asking for clarification on what was new and what was updated, and Mr Given provided an explanation regarding this.

The Board enquired about progress with Crosshill Children's Home and Mr Given and Ms Pollock provided a brief update, reminding the Board that they were in public session.

Ms McCrone joined the meeting during consideration of this item.

**Decided:**

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- (1) that the current Period 5 forecast position for 2021/22 as detailed in the report at appendices 1-3 be noted and that it be noted that the projection assumes that all Covid costs in 2021/22 will be fully funded by the Scottish Government;
- (2) that it be noted that in the event that there are any gaps in funding for Covid costs then the IJB will review the reserves to meet this shortfall;
- (3) that the proposed budget realignments and virement as detailed in appendix 4 to the report be approved and that officers be authorised to issue revised directions to Inverclyde Council and/or the Health Board as required on the basis of the revised figures as detailed in appendix 5 to the report;
- (4) that the planned use of the Transformation Fund as detailed in appendix 6 to the report be noted;
- (5) that the current capital position as detailed in appendix 7 to the report be noted; and
- (6) that the key assumptions within the forecasts as detailed in paragraph 11 of the report be noted.

### 77 Inverclyde ADRS – Conclusion of Service Redesign

77

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing the Board with a final overview of the work progressed within the Inverclyde Alcohol and Drug Recovery Service (ADRS) to conclude the service redesign.

The report was presented by Ms Malarkey and advised that the ADRS has undergone a service review over the past 2-3 years, and that the final phase was now being implemented.

The Board welcomed the report, thanked the staff involved and anticipated the positive impact the redesign would have on service provision.

The Board sought reassurance that the needs of Carers had been factored into the service redesign, and Ms Malarkey advised that this was included in routine assessments.

#### **Decided:**

- (1) that the level and activity undertaken as part of the service redesign as detailed in appendix 1 to the report be noted;
- (2) that it be agreed that the work of the ADRS Steering Group and associated sub-groups be concluded;
- (3) that it be agreed that future work will be delivered as part of the service operational plan and that future reports will be scheduled through the Alcohol and Drug Partnership; and
- (4) that thanks be conveyed to all staff involved in the service design of the Inverclyde Alcohol and Drug Recovery Service.

### 78 Non-Voting Membership of the Integration Joint Board

78

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of a change in its non-voting membership arrangements.

The report was presented by Ms Pollock and noted that at its meeting on 2 March 2021 the Board had approved the appointment of a full-time Chief Nurse in Inverclyde. The report advised that Dr Deirdre McCormick, the Professional Nurse Advisor (non-voting member), no longer represented Inverclyde IJB and that this membership role would now be filled by Ms Laura Moore, who had been appointed by Greater Glasgow and

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Clyde NHS (NHS GG&C) Board in terms of Regulation 3(2) of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014. Mr Stevenson added that he anticipated a positive impact from Inverclyde now having a full-time Chief Nurse and the Chair welcomed Ms Moore's appointment.

**Decided:** that the appointment by NHS GG&C Board of Laura Moore as the Professional Nurse Advisor (non-voting member) of the Inverclyde Integration Joint Board be noted.

### 79 **Unscheduled Care Commissioning Plan**

79

There was submitted a report by the Interim Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the NHS GG&C unscheduled care commissioning programme, and appending the draft 'Unscheduled Care Joint Commissioning Plan: Design and Delivery Plan 2021/22-2023/24' document.

The report was presented by Mr Stevenson and Mr Best and noted that the Board had considered a report in June 2020 on this matter, and that subsequent changes in unscheduled care services in response to the Coronavirus pandemic were reflected in the attached draft Plan. The report also advised of the main changes to the refreshed programme and noted that the other five HSCPs in NHS GG&C and the Health Board would be considering similar reports.

The Chair invited Dr MacDonald and Dr Jones to comment on the report, and both observed that the Covid pandemic had necessitated a change in medical provision, with an increased focus on IT technology and more efficient communication with colleagues and patients, and that changes had generally been well received.

The Board, whilst welcoming the report, commented that there was a focus on Acute Care and not the same level of detail on Primary Care. There was discussion on national initiatives, the need to see unscheduled care in the context of broader health and social care systems and the importance of having accurate data to enable decision making and service planning. Mr Stevenson provided reassurance that work was being done on these matters and that he would pass concerns on to the working groups involved. Dr MacDonald advised that 20% of GP practices within GG&C were now contributing data to NHS GG&C but that, although this was positive, it was too soon to assess trends. The Board also commented that whilst the report focussed on the benefits to the NHS that the needs of the patient should not be overlooked.

**Decided:**

- (1) that the content of the draft Design & Delivery Plan 2021/21-2023/24 as appended to the report be noted as the updated and Board-wide unscheduled care improvement programme;
- (2) that the financial framework as detailed in section 7 of the Plan be noted, specifically that the funding shortfall of £29.2m across NHS GG&C will require to be addressed to support the full implementation of phase 1; and
- (3) that it be noted that the Plan will be reported to all six IJBs and the Health Board's Finance, Audit and Performance Committee during the next meeting cycle, and that a further update on the draft Design & Delivery Plan including the financial framework will be received towards the end of 2021/22.

### 80 **Chief Officer's Report**

80

There was submitted a report by the Interim Chief Officer, Inverclyde Health & Social Care Partnership providing an update on a number of areas of work underway across the Health & Social Care Partnership.

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The report was presented by Mr Stevenson and provided updates on (a) the Dementia Care Co-ordination Programme, (b) District Nursing Workforce, (c) the Learning Disability Resource Hub and (d) Covid and Seasonal Vaccination.

Mr Stevenson provided a verbal update on the report, adding that HSCP staff had recently assisted at the Greenock Town Hall vaccination centre and that a report on the District Nursing Workforce will be brought to the Board in spring 2022.

**Decided:** that the content of the report be noted.

### 81 Proposed Approach – 2022/23 IJB Budget

81

There was submitted a report by the Interim Chief Officer, Inverclyde Health & Social Care Partnership advising the Board of the proposed approach to approving the 2022/23 Revenue Budget and providing an update in respect of the current overall position, the proposed process/timelines and the current position of savings proposals and cost pressures.

The report was presented by Mr Given and noted that the main budget announcement from the Scottish Government is due on 9 December 2021, which will highlight the core funding available for both NHS and Council in determining the IJB's core Resource Allocation. The report advised that the IJB is required to approve its approach to the 2022/23 Budget in March 2022 and identify the key assumptions for funding from both the Health Board and the Council, and also detailed the funding expectations.

The Board expressed concern that the pressures noted at paragraph 9.1 of the report in relation to Children & Families Care Packages, Continuing Care and Learning Disabilities Care Packages could lead to a reduction in care packages which would have an impact on unpaid carers. Mr Stevenson and Mr Best provided reassurance that any changes to care packages are done in consultation with families and provided an overview of the mechanism for reviewing packages to ensure appropriate support to individuals.

The Board acknowledged the need to maintain budgets within the financial settlements and Mr Stevenson advised that spend to save initiatives are being developed, with a focus on early intervention and prevention, which will be reported to the IJB at a future date.

In closing discussion the Chair reminded the Board that there will be a development session on this matter, and that the proposals will be revisited after Inverclyde Council announces the budget.

**Decided:**

- (1) that the proposed approach to the 2022/23 Budget be noted;
- (2) that the key timelines and Budget announcements relative to the preparation of the 2022/23 Budget be noted; and
- (3) that the following be noted (a) the funding pressures identified in the report, and (b) that officers have developed initial savings proposals which will be reported to a future meeting of the Board.

Dr Jones, Ms Elliot and Ms Haldane left the meeting at this juncture.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.**

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<b>Item</b>	<b>Paragraph(s)</b>
<b>Advanced Clinical Practice Proposal</b>	<b>1</b>
<b>Homeless Service – Development of Rapid Rehousing Support Provision September 2021</b>	<b>1 &amp; 6</b>
<b>Reporting by Exception – Governance of HSCP Commissioned External Organisations</b>	<b>6 &amp; 9</b>
<b>Appendix to Minute of Meeting of Inverclyde Integration Joint Board of 20 September 2021</b>	<b>1</b>
<b>82      Advanced Clinical Practice Proposal</b>	<b>82</b>
<p>There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership seeking approval for the developments, proposals and finance to support a new management structure for the Senior Management Team.</p> <p>Dr MacDonald and Ms Moyes left the meeting during consideration of this item.</p> <p>The Board noted the report and agreed the staffing issues detailed, all as detailed in the Appendix.</p>	
<b>83      Homeless Service – Development of Rapid Rehousing Support Provision September 2021</b>	<b>83</b>
<p>There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership providing an update on the finance and management structure in relation to a proposal to provide intensive, wraparound support to those with complex housing needs.</p> <p>The Board noted the report and the proposals detailed, all as detailed in the Appendix.</p>	
<b>84      Reporting by Exception – Governance of HSCP Commissioned External Organisations</b>	<b>84</b>
<p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care services for the reporting period 17 July to 24 September 2021.</p> <p>The report was presented by Mr Stevenson and appended the mandatory Reporting by Exception document which highlighted changes and updates in relation to quality gradings, financial monitoring or specific service changes or concerns identified through submitted audited accounts, regulatory inspection and contract monitoring.</p> <p>Updates were provided on establishments and services within Older People, Adult and Children's Services.</p> <p>Ms Boyd declared a non-financial interest in this item as a Director of Inverclyde Carer's Centre. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision making process.</p> <p>Ms Tudoreanu left the meeting during consideration of this item.</p> <p><b>Decided:</b></p>	

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- (1) that the Governance report for the period 17 July to 24 September 2021 be noted; and
- (2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

**85 Appendix to Minute of Inverclyde Integration Joint Board of 20 September 2021 85**

There was submitted an Appendix to the Inverclyde Integration Joint Board Minute of 20 September 2021.

The Appendix was presented by the Chair and checked for fact, omission, accuracy and clarity.

**Decided:** that the Appendix be agreed.

**86 Ms Dorothy McErlean 86**

At the conclusion of business the Chair acknowledged that this was Ms McErlean's last meeting and thanked her for her valuable contribution and regular attendance at the Board. Mr Stevenson thanked Ms McErlean on behalf of himself and Ms Louise Long, Chief Executive of Inverclyde Council, for being an outstanding and supportive Board member. The Chair and Mr Stevenson both wished Ms McErlean well in her forthcoming retirement.